

BURNHAM THORPE PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday 21st October 2024
6.30 pm at The Nelson Memorial Hall, Burnham Thorpe

Present:

Councillors: Will James (Chair), Chris Yardley (Vice-Chair), Barbara Linsley, Mima Garland, Colin Hitchcock and Clerk: Sarah Raven

Member of the Public: 4

1. Apologies for Absence:

Cllrs S Greenall (Personal) gave her apologies. The apologies were AGREED.

2. Minutes of 17 September 2024:

The minutes of the 17 September 2024 have been circulated before the meeting. It was PROPOSED, SECONDED and AGREED to accept these as a true record of the meeting. The minutes were signed by Cllr W James.

3. Declarations of Interest from Councillors:

None.

4. Public Participation:

- Pub signage: Would like support that the Parish Council write to Woodfords as the outdoor sign comes on when the Pub is closed from about 10 pm until 4 am. No objection when pub is open but should be off during closing times. Dark skies affected because of brightness on all through the night. Cllr W James will write to Woodfords.

5. Clerks Report:

Bridge on Millennium Piece still awaiting the contractor to attend to repair. Verge reported to Anglian Water to be repaired.

6. Finances:

a) Financial Statement for July, August and September 2024: This was PROPOSED, SECONDED and AGREED.

b) Payments: These payments were AGREED.

To be Paid	
Late Payments	
Nurture	127.88
HMRC Tax September	79.20
S Raven Wages September	316.26
S Raven Expenses Admin	35.99
To be Paid	
Nurture Grass Cutting August/Sep	383.65
ICO Direct Debit	35.00
Npower Direct Debit	0.21

c) New Noticeboard : This would be ordered in dark green by Cllr W James.

- d) Internal Controller: Cllr S Greenall undertook the internal control up to July 2024.
- e) Draft budget: This was discussed and updated to be reviewed again at the next meeting. Earmarked Reserves were discussed.
- f) Grass Cutting for playing field: Playing Field Committee had organised Southlands Farming to cut the grass as Nurture was unable to cut because it had got so long. This was for £90. It was AGREED to pay this invoice.

7. Meeting at South Creake 2nd September Update:

Several Councillors attended the meeting at South Creake with Anglian Water, Environment Agency and Norfolk County Council. Norfolk County Council were looking at modelling the river and ground water catchment. This would be another six months before it was ready. Burnham Market Parish Council would like to work with us. Discussion on what can be done before this modelling is completed. Residents need to be prepared for flooding again this year. Ground water is the main issue together with not opening the sluice gates along the River Burn. Several meetings have taken place with various organisations together with Norfolk Strategic Flood Alliance regarding the Goosebeck, with options of slowing the flow and managing the flow from the sluices. It was AGREED to write to Henry Cater at Norfolk Strategic Flooding Alliance together with Rob Kelly at Norfolk County Council, and James Wild regarding being involved in any discussing for Burnham Thorpe, to be involved in giving support to Burnham Market Parish Council and being involved with the communications of what is happening in the area.

8. Planning

- a) CPRE response on the National Planning Policy Framework. It was AGREED to make the same points as CPRE on the NPPF.

9. Holkham:

- a) Update on Old Railway Line being classed as a Public Right of Way: No response from Holkham. Clerk to check if the evidence forms would still be valid as these are over a year old since being signed by public.

10. Millennium Piece:

- a) Update from Holkham: No update from Holkham. Rent invoice for £50 had been received. It was NOT AGREED to pay the rent until a substantial response had been given by Holkham for matters outstanding.
- b) Fakenham Area Conservation Team: - It was AGREED for Fakenham Area Conservation Team to undertake maintenance work on Millennium Piece to tidy up the verges and river banks which was budgeted for.

11. Streetlights:

- a) K&M Lighting Maintenance Contract: It was AGREED to renew the maintenance contract for the year at a cost of £68.
- b) Streetlight on junction of Lowes Lane and Church Lane: Highways have not agreed the position and are liaising with Westcotec regarding the position and depth of dig.

12. Coordination between the various groups in the village:

No update.

13. Public Spaces Protection Order (dog control).

The Order from the Borough Council was due to be renewed in December 2024. The Playing Field Committee was aware of the regulations.

14. Highways

Pothole outside the Lord Nelson Pub has been completed but another has now appeared.
Clerk to report.

15. Village Map:

No update.

16. Meeting Dates for 2025

6th January, 17 February, 31 March, 12 May, 23 June, 28 July, 1 September, 13 October, 24 November. These were AGREED.

17. Items for Next Agenda:

Streetlights, Millenium Piece, Old Railway Line, Planning for Church Farm Barns.

18. Public Participation:

- Hedges need to be cut along Church Lane near the Church as encroaching on the road.
- Old Railway Line – If this does get passed as a footpath could there be more signage to inform public of the correct way to follow.
- Bridge plank over River Burn along Creak Road. Clerk to contact property owner to remove.
- Millennium Piece – Discussion regarding contracting Fakenham Area Conservation Team rather than paying the rent. Discussion on lowering the hedge height.

Meeting Closed: 7.45pm

Dates and times of meetings 2024 and 2025:

2 December 6th January, 17 February, 31 March, 12 May, 23 June, 28 July, 1 September, 13 October, 24 November.at 6.30 pm in the Nelson Memorial Hall, Burnham Thorpe

..... Chair Dated:

**THESE MINUTES ARE UNCONFIRMED UNTIL APPROVED BY FULL COUNCIL
AND SIGNED ABOVE BY CHAIR**