

BURNHAM THORPE PARISH COUNCIL

Minutes of the Burnham Thorpe Parish Council Meeting held on Monday 13th
October 2025 at 6.30 pm at The Nelson Memorial Hall, Burnham Thorpe

Present:

Councillors: William James (Chair) Chris Yardley (Vice Chair), Sarah Greenall, Mima Garland, Colin Hitchcock and Barbara Linsley Clerk: Sarah Raven

Member of the Public: 0

1. Apologies for Absence:

None

2. Minutes of 1 September 2025:

The minutes of 1 September 2025 have been circulated before the meeting. It was PROPOSED, SECONDED and AGREED to accept these as a true record of the meeting. The minutes were signed by the Chair, Cllr W James.

3. Declarations of Interest from Councillors:

Cllr Yardley – Fakenham Area Conservation Team

4. Public Participation:

- Cllr Yardley would like to ask Fakenham Area Conservation Team to attend to cut the verge and the side of the river adjacent to the Playing Field. Cllr Yardley would discuss this with the Playing Field Association to see if they would like this work completed. £500 would be paid by the Parish Council which is already in budget for Millennium Piece for this work if required. Date would be 27 October and to advertise on WhatsApp to invite volunteers if Playing Field Association agreed.

5. Reports:

- a) Borough Councillor Report: None
- b) County Councillor Report: None.
- c) Clerks Report: Dog bin – still not heard from Borough Council regarding new location with street licence.

6. Finances:

a) Financial Statement for August and September 2025: Bank reconciliation been completed. Budget Comparison discussed. Approved.

b) Payments: These payments were AGREED.

Payments	£
Npower Electricity August	5.43
Npower March – July	16.49
Westcotec New Streetlight	2624.40
S Raven (Microsoft)	84.99

Norfolk ALC new bank account details as was refunded	95.92
S Raven (Wages August)	393.20
HMRC (August)	109.36
Npower September	7.75

- c) BMACCS and Burnham Thorpe All Saints Church (Grass cutting): In the budget it was agreed to pay £100 to BMACCS and £200 to All Saints Church Burnham Thorpe for grass cutting under S137. It was AGREED to pay these.
- d) First Budget draft 2026/2027: Various amendments made and discussions on reserves. To be updated by Clerk for approval at next meeting. Transfer £5,000 from current account to Business APPROVED.

7. Old Railway Line

At present 20 evidence forms have been completed. Two more being submitted this week. Once all received then forward Notice to County Council.

8. Village Map

Cllr M Garland had spoken with Holkham regarding their maps. A parishioner would assist with printing however a drawing of a map was needed first. Cllrs Garland and Yardley to complete.

9. Flooding

Meeting was held at Burnham Market for flooding but unfortunately no updates at present. Clerk to chase Burnham Market representative and also Norfolk County Council. The questionnaire from Norfolk County Council as resources to PFR Projects was not completed.

10. Highways

- a) Mill Lane (Back Lane to public right of way entrance): The Highways Engineer had responded that he was aware of local residents and pedestrians concerns for this section of road. There is no solution to the issues raised. There is no room to install a footway or trod as too narrow. This section of road does not align with speed management policy as a 30 mph so would not be considered, nor would a village entrance board. Clerk to check whether this could be designated a quiet lane.
- b) Rectory Lane/Green Lane Hedges: School buses unable to use this lane because of overgrown hedges. Highways were dealing with this and had sent letters out after bus companies had completed.

11. Noticeboard:

Cllr James would order a new Noticeboard in due course and install.

12. Benches on Millennium Piece:

These had not been removed as Community Payback not able to assist. Cllr James to action the removal of the benches.

13. Items for Next Agenda:

Parking around the Goodricks.

14. Public Participation:

None.

Meeting Closed: 7.40 pm

Dates and times of meetings 2025:

24 November.at 6.30 pm in the Nelson Memorial Hall, Burnham Thorpe

..... Chair Dated:

**THESE MINUTES ARE UNCONFIRMED UNTIL APPROVED BY FULL COUNCIL
AND SIGNED ABOVE BY CHAIR**