

BURNHAM THORPE PARISH COUNCIL

Minutes of the Burnham Thorpe Parish Council Meeting held on Monday 12th
January 2026 at 6.30 pm at The Nelson Memorial Hall, Burnham Thorpe

Present:

Councillors: Chris Yardley (Vice Chair), Mima Garland, Colin Hitchcock and Sarah Greenall
Clerk: Sarah Raven

Member of the Public: 3

1. Apologies for Absence:

Cllrs W James and B Linsley gave their apologies (Personal). These were accepted.

2. Minutes of 24 November 2025:

The minutes of 24 November 2025 have been circulated before the meeting. It was PROPOSED, SECONDED and AGREED to accept these as a true record of the meeting. The minutes were signed by the Vice-Chair, Cllr C Yardley.

3. Declarations of Interest from Councillors:

None

4. Public Participation:

- Proposed new dwelling adjacent to 6 Walsingham Road, Burnham Thorpe – An outline of the new dwelling planning was given. The new planning application was discussed and explained that the neighbours had been approached for their views and objections raised on the last planning application were taken into consideration. The main difference was the entrance to the properties in that the wall was still in place but the visibility splays had changed which were now acceptable to Highways. The materials were chalk and infill of brick. This would be a 3 bedroomed property with off road parking.
- Hedge on Walsingham Road to be reported as encroaching on the road.

5. Reports:

- a) Borough Councillor Report: Cllr S Sandell unable to attend and gave apologies. Report has been circulated to Councillors and will be attached to the minutes.
- b) County Councillor Report: Attached report from Cllr Andrew Jamieson.
- c) Clerks Report: Dog bin – street licence had been received however not heard from Cleanup as to when this would be approved or installed. Cllr Sandell would chase the Cleanup Team for a response. Various potholes in the village have been reported. Goodricks potholes been reported to Borough Council to repair.

6. Finances:

- a) Financial Statement for November and December 2025: Bank reconciliation been completed. Budget Comparison discussed. Approved.
- b) Payments: These payments were AGREED.

Payments	£
Fakenham Area Conservation Team	500.00
Npower January	18.82

Payments already paid	
S Raven Wages December	340.10
BMACCS	100.00
Npower November	15.76
Npower December	11.75
HMRC	86.21

7. Planning:

None.

8. Old Railway Line:

Evidence forms and Notices had been sent to Norfolk County Council and Holkham Estate.

9. Village Map

Cllrs M Garland and C Yardley were working on the village map. Still ongoing.

10. Flooding

Meeting held at Burnham Market on 15th December. Presentation circulated. Feasibility studies to be completed. Clerk to ask for the notes of the meeting to circulate to Councillors.

11. Highways

Various potholes have been reported. Walsingham Road from bus shelter to bridge needs reporting as road breaking up. Clerk to action. Church Lane remains closed to traffic as UK Power Network has upgraded the power lines to the Nelson Memorial Hall and Church House as losing voltage. Area of grass reseeded and made good. Barriers should be removed this week.

12. Noticeboard:

Cllr James had received the new noticeboard and this is awaiting installation.

13. Cars Parking at Goodricks and Village Hall:

Cars parking at the Goodricks had been reported to enforcement at Borough Council as some did not have tax or MOTs but as this was not on Highways it would need to be dealt with by Borough Council. Village Hall parking, owners of cars parking at the hall give a donation to the Nelson Memorial Hall to park which had been agreed by the Hall committee. This did not interfere with cars parking for bookings at the hall.

14. Items for Next Agenda:

None.

15. Public Participation:

None.

Meeting Closed: 7.15 pm

Dates and times of meetings 2026:

23 February, 13 April, 18 May, 29 June, 27 July, 14 September, 26 October and 7 December at 6.30 pm in the Nelson Memorial Hall, Burnham Thorpe

..... Chair Dated:

**THESE MINUTES ARE UNCONFIRMED UNTIL APPROVED BY FULL COUNCIL
AND SIGNED ABOVE BY CHAIR**