

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree column headed “Year ending 31 March 2026” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a credit and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative numbers.

Name of smaller authority: Burnham Thorpe Parish Council

County area (local councils and parish meetings only): West Norfolk

Financial year ending 31 March 2026

Prepared by (Name and Role): Sarah Raven - Clerk/RFO

Date: 31/03/2026

	£	£
Balance per bank statements as at 31/3/2026:		
Community Account	80221023	3070.93
Business Premium	60769967	13200.18
[add more accounts if necessary]		
		16271.11
Petty cash float (if applicable)		0.00
Less: any unpresented cheques as at 31/3/2026 (enter these as negative numbers)		
	101068	340.10
	101069	86.21
	101079	118.56
[add more lines if necessary]		
		-544.87
Add: any un-banked cash as at 31/3/2026		
		0.00
Net balances as at 31/3/2026 (Box 8)		15726.24